Cramond Primary School

Guidance on accessing Microsoft 365 Account for pupils



- 1. Go to https://digitallearningteam.org/
- 2. Select the Learners tab

Digital Learning	leam
· EDINBVRGH ·	
ABOUT LEARNERS PARENTS / CARERS STAFF	
CLICK VIEW – FREE CONTENT	FOLLOW US
City of Edinburgh Council, together with ClickView, has made world-leading educational content freely available during COVID-19. It's our way of helping teachers and families continue with high-quality learning	
during school closures.	TWITTER

3. Select Office 365 login in the dropdown menu

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ABOUT	LEARNERS PARENTS / CARERS STAFF	Q
	Office 365 Login	
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4. Enter your user details Your username is the 9 digit number not your email address
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5. This is your Office 365 page, which gives you access to lots of Microsoft browser apps

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7. Select your Class Team			am								

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This is your class Team. It is a space for you, your teachers and your friends to access work, and to work together.

* Please see separate Teams help sheet to learn more about how to use Teams and a guide to all it's features!