



# Cramond Nursery

2021- 22



# Meet the Nursery Team

**Miss MacDonald**  
Early Years Officer  
Mon - Fri



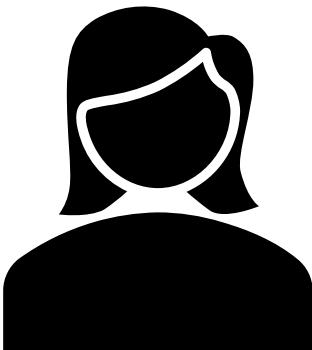
**Miss Gunn**  
Early Years Practitioner  
Mon - Fri



**Miss Watson**  
Early Years Practitioner  
Mon - Fri



**Miss Mackenzie**  
Early Years Practitioner  
Mon - Fri



**Miss Dow**  
Early Years Practitioner  
Mon - Fri



**Miss Stewart**  
Early Years Practitioner  
Mon - Fri



**Mrs O'Toole**  
Early Years Practitioner  
(Wed - Fri)



**Miss Cross**  
Early Years Practitioner  
Mon - Tues





# Meet the Nursery Team

**Miss MacKinnon**  
Early Years Assistant  
Mon - Fri AM



**Mrs Rendall**  
Early Years Assistant  
Mon - Thurs PM



**Mrs Hamilton**  
Lunch Assistant  
Mon - Thurs 10 -2pm





# Nursery Vision



- Our Vision for Cramond Nursery is to create a caring and creative community where excellent learning happens.
- At Cramond we value Friendship, Respect and Excellence. We build on these core values through our parent representatives, pupil and parent councils, and through our #CramondCares campaign.



# Nursery Vision

- We aim to build an ethos of inclusion, fairness, and respect which promotes and improves the health and wellbeing of the whole school community.
- We aim to provide stimulating, challenging and meaningful learning experiences which take age, stage, experience, needs and aspirations into account and promote flexibility and problem solving.
- We aim to develop interest and enjoyment in learning, encouraging children to become confident and successful learners.
- We aim to create positive partnerships which interact and influence our children, staff, parents and the wider community
- We aim to foster responsible attitudes towards our community and the larger environment, with awareness of our impact as global citizens.





# Settling-In

- This year our settling-in period has had to change to keep up with current restrictions around COVID and to comply with the 1140hours roll-out. This has meant that our inductions this year will have to be completed in groups, and without parents joining us.
- To combat this, and allow our new children adequate support, we have created small groups who will attend in smaller sessions. As you can appreciate, each child doesn't not have the same experience of being away from their family, or the same level of resilience when it comes to new people, places or environments.
- By keeping sessions small, we hope to build upon children's resilience and give them the time, space and support to thrive and adapt to the full-days sessions with ease.
- With this said, we appreciate that children all settle at their own pace, and so, if your child is finding it particularly difficult to settle we will consult with you and organise a longer period which can extend to meet children's needs.

## Settling 2021

Our setting-in period for new children will take place over two weeks, with children starting on either the 23<sup>rd</sup> of August or 30<sup>th</sup> of August.

Children will attend from Monday-Thursday for their first week.

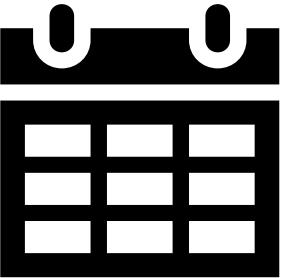
The length of children's sessions will be 2 hours per day for this first week.

There will be two time slots for children per day :

9.30am-11.30am OR 1pm-3pm.

For the entirety of your child's first week at nursery they will stick to this time slot.

On your child's second week they week they will move to full-day sessions - if appropriate.



# Nursery Term Dates

City of Edinburgh Term Dates

## Terms One and Two

Term starts 18 August 2021.

- Mon 20 Sept - holiday.

**Autumn Break**

- Mon 18 to Mon 25 Oct

**Winter Break**

- Mon 20 Dec - Wed 5 Jan.

## Terms Three and Four

Term starts Thurs 6 Jan

- Mon 14 to Fri 18 Feb Break.

Term ends Fri 8 April 2022.

**Spring Break**

- Mon 11 to Fri 22 April 2022.

**Term starts Mon 25 April**

- Mon 2 May , May Day.

- Tues 3 May, INSET

- Mon 23 May, Victoria Day.

Term ends Fri 1 July 2022.



# Nursery Session Times

Edinburgh Nurseries



At Cramond we operate during term-time,  
and offer full-time spaces.

Our nursery times are:



**Mon - Thurs**

8.45am - 3.30pm

**Friday**

8.45am - 12.00pm



# Nursery Session

## - pick-up and drop-off

- **Drop-Off (8.45-9am)**

Drop offs take place in the nursery garden. The children enjoy a 'soft start' where they go straight to play in the room or stay in the garden. This means they can choose where they want to gently start their nursery session. Staff will be in areas around the setting to support children and available if you need to pass on a message (eg a different person is picking up). There will be a member of staff at the gate to let children in as they arrive. This staff member will still stay at the gate for 15 minutes (until 9am) at which point we gather all of the children inside the room to begin our day.

- **Pick-Up (3.15-3.30pm)**

Pick up also happens from the nursery garden. A staff member will be at the gate from 3.15 to allow an easier flow for collection of your children as it can be a very busy time. Staff will notify and help children to collect coats and other items from their pegs and pockets (paintings, drawing etc), before children then exit to the garden to meet you at the gate.

- **Polite Reminders**

- We politely ask that your child is picked up by 3.30 (Mon-Thurs)/12pm (Friday) to allow staff to set up and plan for the next day.
- Nursery staffs focus is on ensuring a smooth and safe handover at the end of a session. It is a busy time, with many children leaving the school and many adults arriving to pick-up. Please ensure you keep your child with you once they are handed over.
- As a nursery we reflect on our practice and routines and make sure we are getting it right for the children. Our current pick-up and drop-off routines have been modelled and adapted to fit with current guidelines, and around the children's needs. However, we welcome any feedback on the above. Please speak to Miss MacDonald or our reps (TBC) if you have any suggestions.



# Our Room

Cramond Nursery is a purpose-built nursery with provision for 50 learners aged 3-5.



It is an open plan room with internal cloakrooms and access to an enclosed outdoor learning area.



We will provide a video tour of the room on your child's Learning Journal



# Outdoor Areas



## Our Outdoor Space



We are so fortunate at Cramond to enjoy an outdoor space which we have direct access to from the nursery room. The majority of our outdoor time happens here although we also have the wonderful Butterfly Garden on the back of our Outdoor Space. We use the Butterfly Garden for small periods during the week, as well as for our Forest Fridays Sessions in which children spend the entire session outdoors. 11



# Nursery Lunches

At Cramond Nursery we provide lunches for children daily as well as two snacks (AM and PM). The menu is provided by the City of Edinburgh Council and updated termly to incorporate new dishes or edit choices which require updating. There is one meal choice provided per day so parents will not need to complete weekly selections for their children in nursery.

This system has been in place at Cramond for a few years, so a few of you will already be familiar with it. However, for those who are not; don't worry, it's a fairly simple process overall that requires no permission forms or signatures. On the next page there is a copy of the menu we are currently using for your perusal, when we are given an updated menu for August 2021 we will update you. In Early Years, we are given the choice of only one menu to follow (unlike in school where there are three constant menu choices), and we have chosen the vegetarian menu to suit the overall widest available demographic of our nursery.

The menu is on a four-week rotation, and during this time we will assess how well meals are being received on a group and individual basis. We understand that food consumption can be a point of stress for parents, so allow us to set your mind at ease: we will not allow your children go to hungry. With that said, we will encourage everyone to try the food upon the menu and we will not offer alternatives whilst we are in the dining room. In previous years we have discovered if a seemingly 'tastier' alternative to group lunch is brought to the lunch table that it often leads to entire groups inexplicably not liking the food they have previously eaten on every other occasion! Obviously, we would like to minimise this however, once back in nursery children who have not eaten will be encouraged to sit in the snack area to 'have a snack', which will feature fruit, veg and a substantial carb. We will also be making our afternoon snack larger in terms of servings to make sure that all children are fully energised, and able to engage.

What this means for the children:

- Each day the children will head off to the dining hall where they will receive a hot meal from our wonderful kitchen staff.
- When children are finished their lunch, they will be supported in food waste and plastic/cardboard recycling
- The children will then return to the nursery room where the day will continue.

After the first 4-week rotation of the menu has finished we will assess if any changes need to be made to accommodate preferences and will be able to gather feedback from you and the children to determine how lunches move forward on an individual level. Packed lunches from home are always an option for children, but most families prefer to attempt provided hot lunches first – which we encourage for at least the first four weeks – before deciding whether their child would be better suited to having a lunch provided from home daily. This can be decided between families and staff after the initial four weeks, guided by the children's lunch experiences. As always, if you have any concerns about any of this please feel free to speak to staff at drop-off or pick-up, - we are all at your disposal.





## Current Menu - June 2021

	Monday	Tuesday	Wednesday	Thursday
<b>Week 1</b>	Homemade soup (v) with bread OR yoghurt with fruit  Cheesy Pasta (v) served with garlic bread	Homemade soup (v) with bread OR yoghurt with fruit  Crispy Quorn dippers (v) served with potato	Homemade soup (v) with bread OR yoghurt with fruit  Vegetarian Sausages (v) served with wedges	Homemade soup (v) with bread OR yoghurt with fruit  Veggie balls (VE) in tomato sauce served with pasta and vegetables
<b>Week 2</b>	Homemade soup (v) with bread OR yoghurt with fruit  Arrabbiata Pasta (VE) served with crusty bread	Homemade soup (v) with bread OR yoghurt with fruit  Pizza Slice (v) with sweetcorn	Homemade soup (v) with bread OR yoghurt with fruit  Quorn burger (v) served with potato	Homemade soup (v) with bread OR yoghurt with fruit  Vegetable nuggets (VE) and wedges
<b>Week 3</b>	Homemade soup (v) with bread OR yoghurt with fruit  Veggie hotdog (VE) served with potato wedges and sweetcorn	Homemade soup (v) with bread OR yoghurt with fruit  Quorn Tikka (v) served with boiled rice	Homemade soup (v) with bread OR yoghurt with fruit  Vegetarian Fish fingers (v) on a sub roll with salad	Homemade soup (v) with bread OR yoghurt with fruit  Tomato and rainbow vegetable pasta (VE) served with crusty bread
<b>Week 4</b>	Homemade soup (v) with bread OR yoghurt with fruit  Pizza slice (v) with sweetcorn	Homemade soup (v) with bread OR yoghurt with fruit  Vegetarian (v) sausages served with potatoes and beans	Homemade soup (v) with bread OR yoghurt with fruit  Rainbow pesto pasta (VE) served with broccoli and cauliflower	Homemade soup (v) with bread OR yoghurt with fruit  Marinated Quorn pieces (v) served with rainbow rice

\*Soup or yoghurt will be sent every day. Each group will receive soup for one session and yoghurt and fruit for the other session.

\*Soups, Fruits and vegetables will vary, and are varied based on seasons as well as available produce.



# Personal Care



## Toileting

We have an internal bathroom with child-sized facilities, as well as a variety of stepping stools etc to help facilitate children's independent toileting.

Children are encouraged to use the toilets independently however, staff will support children as needed.

- If you think your child will require support please mention this to staff and make note of it in the All About Me booklet which you will be sent as part of your paperwork packet.

## Medication



- If your child has a condition which requires medication staff can support this.
- Please make us aware on your child's first day, and please bring all medication required with you. Staff will then be able to present you with the appropriate paperwork, and discuss with you the administration of any medications as well as any precautions or adaptations that may be required.



# Personal Care

## Tooth Brushing



Unfortunately we have been unable to continue our toothbrushing policy due to the restrictions around Covid.

Childsmile (who provide toothbrushes, and dental hygiene education for nursery children) hope to be able to visit us in the new term, at which point we will be able to begin preparations for children continuing toothbrushing while at nursery.

We will update you on this as soon as we are in a position to.

## Health, Learning & Development



At Cramond are an inclusive mainstream setting, committed to Getting It Right for all children. Staff are skilled in working with pupils with additional needs and work in partnership with agencies within and out-with educational settings. If there is anything you feel staff need to be made aware of, please let us know. Similarly, if your child requires any adaptations please speak with staff.

Looking after our children's wellbeing helps us ensure the most positive outcomes for them later in life. As such, staff will always speak with you if they have any concerns or questions surrounding your child's holistic development.



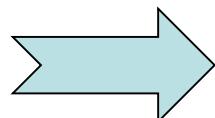
# Learning Journals

[Login to  
Learning Journals](#) ➔

Learning Journals are our way of recording, tracking and keeping you updated on your children's individual development. They enable staff within the nursery to upload photos, observations and 'stories' which you can then view in your children's journal. The system is entirely closed, with only the child's guardians having access to their specific child/children.

The individual Learning Journals are set up by staff in the nursery, based on the details provided by yourselves. In the last year, as we have negotiated lockdown and a variety of restrictions, Learning Journals have become invaluable as they have allowed us to communicate with children from afar, as well as keep in contact with families.

This year, they will allow us to provide you with nursery tours and videos as part of our welcome to you all! Below is a link to the Learning Journals eForm we have created to collect your permission, if you have not filled this in already, please do so now.



[Learning Journals Permission Form](#)



# Suggestions, Enquiries, Concerns or Complaints

Please talk to us in the first instance with any questions or to share any worries / concerns. We will listen and work with you to provide the best service for your family.

You can call to talk to school: 0131 312 6450

Or email us at: [helen.donaldson@cramond.edin.sch.uk](mailto:helen.donaldson@cramond.edin.sch.uk)  
[claire.macdonald@cramond.edin.sch.uk](mailto:claire.macdonald@cramond.edin.sch.uk)



**Cramond Nursery is a registered care service**

Contact Care Inspectorate by:

- [complaints form online](#)
- Call on 0345 600 9527
- Email at [concerns@careinspectorate.gov.scot](mailto:concerns@careinspectorate.gov.scot)
- Care Inspectorate '[How we deal with concerns and complaints](#)'.