



Minutes of Cramond Parents & Staff Council
held at Cramond Primary School
on Thursday 15th September 2022

| Present | Present via Teams | Apologies |
|---|--|---|
| Katie Kent (Vice Chairperson) Pauline diamond (Treasurer) Helen Donaldson (Headteacher) Anna Balatoni (Deputy Headteacher) Jay Cooke (Principal Teacher) Kerry Rae Mel Mclaughlin Vicky Marwick Steph James | Emma walker (Chairperson) Sophie Pollock Lyndsey McGuire Gillian Mills-Nelson Becky Weir Leung, KaiWai Elaine Taylor Malakondaiah Gutta Lisa Brown Gillian Law Katrina Morrison Rachel Gillian Mills-Nelson Stuart Morrison Caroline Babukumar Valaguruvan Jill shepherd <i>Hybrid model used for this meeting: via teams and in person</i> | Jak Dow Rob Holmes-Hoare Joy Rooney Kirsty McLaughlin Tammie Fletcher Angela Kelly Khadijah Khurram Karen Clarkson Jenny McLeish Yasmeen Naeem |

| Agenda Item | Discussion | Action | Person(s) Responsible | Date for completion |
|---|---|---------------|------------------------------|----------------------------|
| <i>Welcome</i> | Helen asked us to fill in a parental engagement feedback Intro from Katie. Thanks for coming along. | | | |
| <i>Apologies</i> | Apologies were given as above. | | | |
| <i>Declarations of Interest</i> | None | | | |
| <i>Acceptance of minutes of last meeting</i> | The minutes were reviewed and accepted as an accurate reflection of the meeting by Paula agreed and Emma Walker seconded the acceptance of minutes | | | |
| <i>Chairpersons Report</i> | <p>Thanked representatives for all their hard work last year and for the first 4 weeks of the new school year. Been a huge amount of work. Thanks to Helen, Anna and principal teachers. Thanks to Amanda Fyvie for all the work she has done on the second hand uniform very grateful to her. Thanks to Paula for being Treasurer and all the work she has done. Emma wanted to especially thanks Paula for the work on constitution and it was much appreciated. Presented a gift for Paula.</p> <p>Katie reminded people of the role of parent council.</p> <p>Have had great feedback that we are doing a good job.</p> <p>Last year – not a huge amount of fundraising after full year back after COVID. Finding our feet, adapting and trying to do hybrid models of meetings. Had parents picnic which went well to get families together again.</p> | | | |

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| | <p>Some class representatives and parents working on Halloween disco. Tickers on parent pay which has to be paid for before the October break.</p> <p>Hoping this year will be a year of normality and stability.</p> <p>Parents are back in school and Helen is delighted.</p> <p>More engagement from parents. If you are keen to sign up to help with events then please contact class representatives.</p> <p>Need work on playground and garden.</p> <p>On the 23rd September there is call for action for all to help clear the outdoor area. Want to start a garden club that meets once a month. Need a Head of gardening club. Get in touch with CPSC if that would interest you.</p> | | | |
| <p>Treasurers Report</p> <p>See attached treasurer report</p> | <p>Paula Diamond presented the annual accounts: Two sets of accounts to present. See attached treasurer report. Both run under CPSC</p> <p>1.Cramond Primary School Parent Teacher Association 310322 - Fundraising arm Little bit quiet for a couple of years Within accounts have -Ski club – self funded - 100 Club – ticking along quite nicely. Kept money trickling into our account -Frosty 5k £1.3k this year -Uniform sales Money in bank – £9k of funds</p> <p>2. Cramond Parent Council y/e 310322 – this is the admin on money in from the council Money in bank - £3.8k Presenting for approval. Jay Cook approved, Kerry Rae seconded</p> | | Treasurer | |

| | | | | |
|--|--|--|--|--|
| | Can now get sent to OSCR | | | |
| <p>Headteacher Report</p> <p>See attached Headteachers report</p> | <p><u>Key points</u> So excited to have visitors in building.</p> <p>Meet the teacher event well attended. Thanks to the staff to manned the creche. Parent council funded the creche.</p> <p>Class representatives to ask if would like creche for parents' night.</p> <p>Class representatives to encourage feedback on meet the teacher.</p> <p>Cramond café going well. Last Friday's morning session had 20 people attending Next Cramond café – nursery and early learners – go through learning through play Open to run any sessions you would like, please let us know.</p> <p>Open to inspection – last inspected Dec 2010. May be getting visitors soon. They look at leadership and management, learning and successes and achievements.</p> <p>Class representatives can you share the feedback questionnaire – the more ideas we can get we can respond to your needs.</p> <p>Cramond values – at next meeting have more interactive session on this. Do parent still feel it relevant? Pupil group looking at it. Like to finalise at next meeting Helen went through values as a reminder.</p> <p>Attainment – strong 90% for curriculum of excellence. We also track learners through high school For us every single child is important.</p> | | | |

| | | | | |
|---|--|--|--|--|
| | <p>P3/P4 – had relationship for learning with Anna to see what means in practice and doing this throughout the school.</p> <p>Playground – we need to put time and investment to our playground Lot of vandalism. 2 builder Dads are going to help. 23rd Day of action – need all hands-on deck to help clear the outdoor space</p> <p>Waiting for repairs and quotes but the school will need money to fund.</p> <p>Halloween disco - outdoor learning investment. Could we have the money from what we raise The events are all about the fun, make sure engaging all learner.</p> <p>A few questions asked re P7 Visit to Royal High – could we do one later in year. Post Xmas turn? Will be planning events throughout the year. Lagganlia - nut free centre? Make sure we cater for allergies and respond accordingly. Health and safety will be managed. Composite class going well</p> <p>Katie proposed CPSC give the school a propose a payment of £4000. This is made up of Helping hand of £1k and £3k for the playground This was agreed.</p> <p>It was also agreed all Halloween funds go straight to the school.</p> | | | |
| <p><i>Election of Office Bearers and Members</i></p> | <p>Emma Walker is taking some time away. <u>Chairperson</u>: propose re-elect Emma Walker and Katie Kent as Co-Chair Helen Donaldson approved; Paula Diamond seconded.</p> <p><u>Vice Chair</u>: elect Mel Mclaughlin Helen Donaldson approved, and Lyndsey McGuire seconded.</p> | | | |

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|-------------|---|--|--|--|
| | <p><u>Treasurer:</u> elect Kerry Rae Votes: Gillian Mills-Nelson approved, and Lyndsey McGuire and Becky Weir seconded</p> <p>We need secretary. Sophie Pollock is happy to do Becky Weir approved and Caroline seconded.</p> | | | |
| AOCB | <p>Bank mandates - Removing Paula from bank and adding Kerry Rae and Katie Kent to both accounts. This was agreed.</p> <p>Next meeting dates are on Facebook</p> | | | |



Treasurer's Report Thursday 15 September 2022

1. Bank Balances

| Account | Year-end (31.03.22) £ | Current £ | Movement £ |
|----------|--------------------------|--------------|---------------|
| General | 4,028 | 2,710 | (1,318) |
| 100 Club | 5,235 | 6,595 | 1,360 |
| Total | 9,263 | 9,305 | 42 |

2. Events 2022-23

None so far this year.

3. Payments to Cramond Primary School 2022-23

None so far this year.

4. Other income received 2022-23

| | | £ |
|----------------------------|-------|--------|
| Second-hand School Uniform | Sales | 540.00 |
| Donation (face mask sales) | Misc | 50.00 |
| Bake sale (family picnic) | Misc | 42.73 |

5. Other expenditure 2022-23

| | | £ |
|---|------|----------|
| Sports kit | Misc | 1,445.50 |
| Vouchers to welcome family from Ukraine | Misc | 150.00 |
| Connect insurance | Misc | 146.00 |
| Zoom Subscription | Misc | 143.88 |
| Leaving gift | Misc | 40.95 |
| CSPC refreshments | Misc | 23.59 |

6. Cramond Parent Council

Although this is separate, with its own Constitution, operationally it is aligned with the running of the CSPC. Separate year-end accounts have been produced. Nothing to report this meeting.

7. Governance (CSPC)

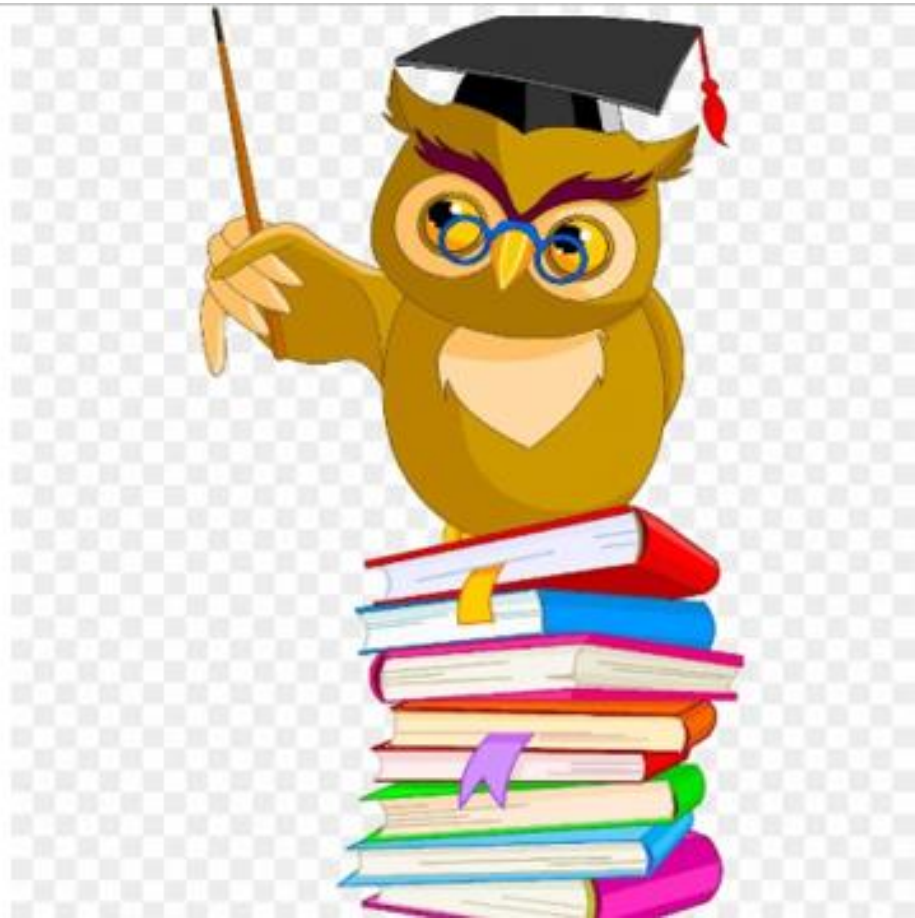
The Annual Accounts and Annual Return deadline (for year-end 31 March 2022) for submission to the Charity Commission is 31 December 2022.



Headteachers report

Headtea cher's Report

CPSC Sept 2022





Visitors back in the building!

- Meet the teacher: great turn out. Feedback welcome
- Cramond Café 1: Relationships for Learning policy workshop
- Education Scotland Curriculum Innovation team visit.
- Cramond Café 2: Learning at Early Level – Nursery P1
- Cramond Café 3: Literacy workshop
- Cramond Café 4: STEM & Numeracy workshop
- Cramond Café 5 Health & wellbeing. Focus...

How well do we ensure positive outcomes and meet the needs of our school community?

Our successes and achievements

How good is the care and education we provide?

Our learning provision

Our leadership and management

How good is our school?

How good is our leadership and approach to improvement?

Parental engagement feedback



Cramond values



Cramond a caring, creative school

happens

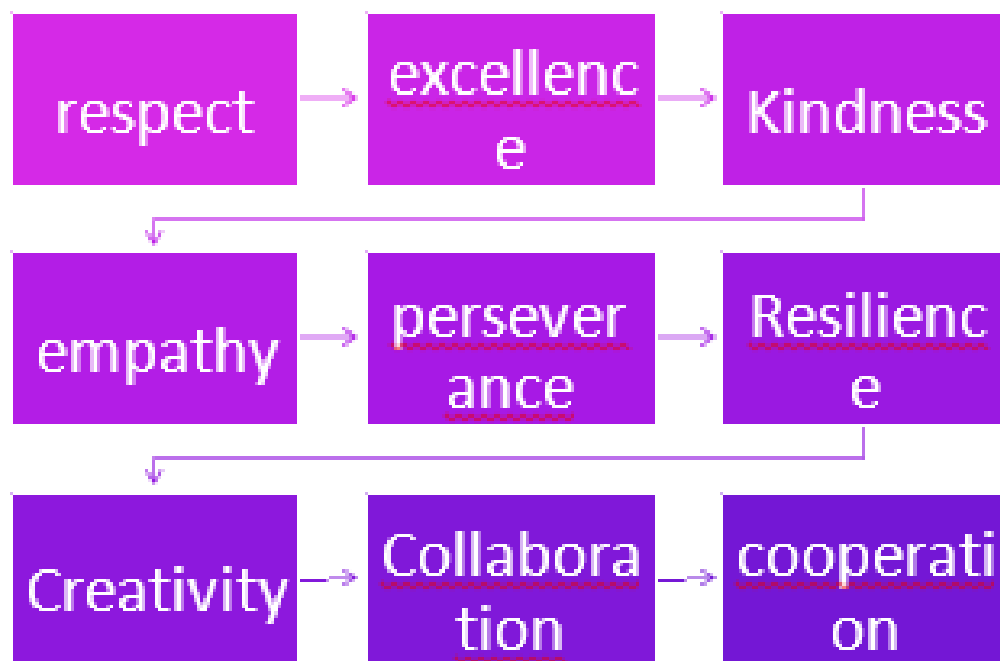
CRAMOND VALUES



- Cramond values underpin all our actions both as individuals and our school as a whole.
- Based on Olympic Core values of **RESPECT, EXCELLENCE & FRIENDSHIP.**
- Paralympic values of **Determination, Inspiration, Courage** and **Equality** are also fundamental to Cramond.



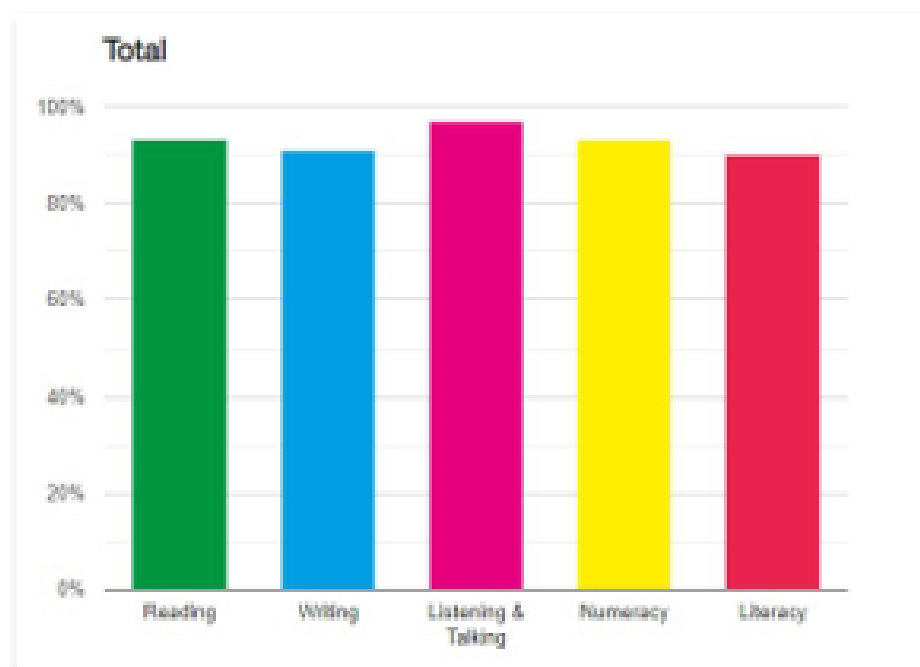
YOUR VIEWS ON our vision, values and aims...



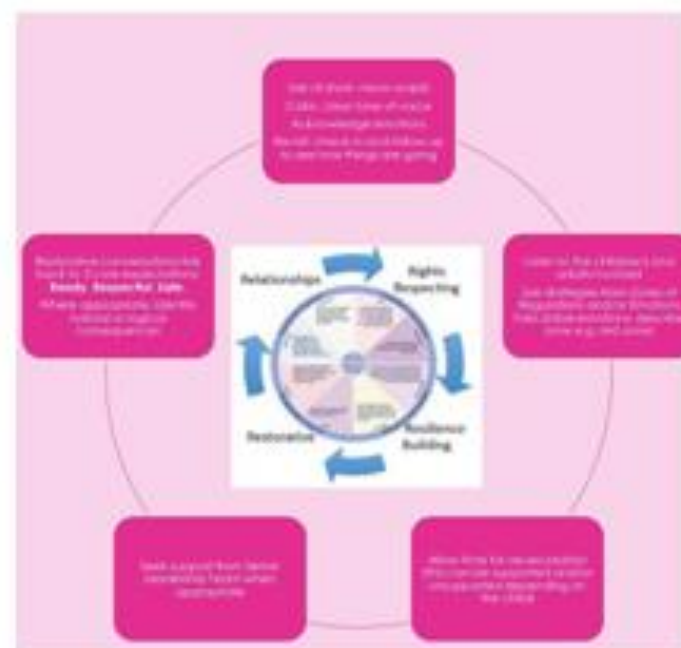
Our attainment 2021-22

- Reading 93%
- Writing 91%
- Listening & talking 97%
- Numeracy 93%
- Literacy 90%

Pupils achieving expected CfE levels in 2021/2022 for Cramond Primary School



Relationships for learning



Learning @ Cramond

Pedagogy & Practice

vision for learning -
collaboration, curiosity,
creativity and critical
thinking



child - led,
purposeful & engaging



Early Level



STEM



Digital



Our Environment



Natural
provocation

Skills focus
through play



Loose Parts
and open
ended
resources



Open ended
challenges
with
success
criteria



Skills
based
Learning
learning



computational
thinking and
coding

Team work
and
collaborative



Flexible
learning with
clearly
defined zones

Our Place
and Outdoor
classroom



Grounds & Our place playground

- Fundamental to the value we place on learning through play and the importance of outdoor learning spaces.
- Rights based.
- Outdoor learning _ essential for all.
- Maintenance of area _ repairs and



Halloween disco – outdoor learning investment?





Any questions / issues to be
~~addressed?~~